

Kitsap County ARES/RACES/ACS Message Form

| | | | | | |
|--------|-----------------|----|-------------------|------------|---------------------|
| Number | Precedence | HX | Station of Origin | | |
| Check | Place of Origin | | Time Filed | Date Filed | |
| | | | | | Radio Operator Only |

Addressee:

<BREAK>

| | | | | |
|--|--|--|--|--|
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| | | | | |
| | | | | |

<BREAK>
Signature:

| | | | | | |
|-----------------|------|------|-------------------------------|---------------------|------|
| | | | | Radio Operator Only | |
| Operator Notes: | | | Name or Call Sign of Operator | | |
| From | Time | Date | To | Time | Date |
| Received: | | | Sent: | | |

<END-OF-MESSAGE>

AB7Y20090602

I. Preamble

Number

Precedence (R, W, P or EMERGENCY) (see below)

HX (Handling Instructions) (optional) (see below)

Station of Origin (tactical call sign)

Check (number of words/groups in text only)

Place of Origin (where message originated, not location of station of origin)

Time Filed

Date Filed

II. Addressee (To)

As complete as possible. Must provide enough information to deliver the message to its intended recipient. Include telephone number if available.

III. Text

Limit to 25 words or less, if possible. If necessary, use as many words as needed. Try to split large messages into multiple smaller messages to reduce possibility of errors in long texts.

IV. Signature

Authority responsible for originating message and to whom responses and inquiries should be directed. Include telephone number if available.

Precedences

R (Routine) Most normal traffic uses this designation. Use the abbreviation "R". Should be handled last, or not at all, when circuits are busy with Emergency, Priority or Welfare traffic.

W (Welfare) A message that either is an inquiry as to the health and welfare of an individual in the disaster area, or an advisory or reply from the disaster area that indicates all is well. Use the abbreviation "W". These messages are handled after Emergency and Priority traffic but before Routine.

P (Priority) Important messages having a specific time limit. Official messages not covered in the EMERGENCY category. Press dispatches and other emergency-related traffic not of the utmost urgency. Notifications of death or injury in a disaster area, personal or official. Use the abbreviation "P".

EMERGENCY Any message having life and death urgency to any person or group of persons. This includes official messages of welfare agencies during emergencies requesting supplies, materials, or instructions vital to relief of a stricken populace in emergency areas. Always spelled out EMERGENCY. When in doubt, do not use it.

Handling Instructions (optional) (sub-set of total list)

B number Cancel message if not delivered within indicated number of hours of filing time. Service originating station.

C Report date and time of delivery to originating station.

D Report to originating station the identity of station, date, and time from which received, the identity of station, date, and time to which relayed, or if delivered, report date, time and method of delivery.

E Delivering station get reply from addressees and return a message back to originating station.